

UC Davis  
SOM Neurosciences  
Vivarium Orientation Checklist

*Schedule your vivarium orientation with Hugo Gonzales: [huggonzales@ucdavis.edu](mailto:huggonzales@ucdavis.edu)  
Give a copy of the completed checklist to Lisa Laughlin*

Trainee Name: \_\_\_\_\_ PI: \_\_\_\_\_

- Donning/Removing PPE
- Appropriate behavior in vivarium, including minimization of noise levels of activities, including personal voice level, communication with others
- Location of cages/supplies
- How to order animals
- How to use the Animal Tracking System
- Proper disposal of dirty supplies
- Where to obtain keys and card access
- Location of emergency contact phone numbers
- Guidelines for weaning rodents/separating pregnant females in a harem

\_\_\_\_\_  
Trainer Signature                      Date

UC Davis  
SOM Neurosciences Vivarium Agreement  
Center for Neuroscience

Name: \_\_\_\_\_ Protocol Number: \_\_\_\_\_ (Required)

\_\_\_\_\_ I will not bring animals into the vivarium until my animal transfer has been approved by the Health Monitoring Coordinator through the Animal Tracking System. Additionally, I will not bring animals from other vivariums into my lab without approval from the Health Monitoring Coordinator.

\_\_\_\_\_ I will follow the accepted practices when using animals in my lab to promote good hygiene and prevent contamination of the vivarium and lab.

\_\_\_\_\_ I will not bring rodents from the pet store or any other non-approved source into the lab or vivarium. I will not visit the pet store or other outside (NON-UC Davis) rodents and come into the vivarium the same day.

\_\_\_\_\_ When in the vivarium, I will wear the lab coat provided in the vivarium. I will **NOT** wear my lab-issued or personal lab coat into the vivarium. I will heed the signage regarding the protective clothing and equipment required to enter animal room(s).

\_\_\_\_\_ When in the vivarium, I will adhere to keeping the noise level down while performing my duties, including using "library voice" while in the animal rooms or directly working with the animals.

\_\_\_\_\_ I may not take visitors into the vivarium and I will not allow anyone to come in behind me (piggy back).

\_\_\_\_\_ I will not lend my access card to anyone.

\_\_\_\_\_ I affirm that I am on the roster of an approved Animal Care and Use Protocol and that I will notify the CNS Facility Manager when I am no longer on the roster or if I leave my current position or if my protocol is expired, revoked or withdrawn.

\_\_\_\_\_ I will not take photographs or any recorded images except as part of an approved Animal Care and Use protocol.

\_\_\_\_\_ I will abide by the policies set by the IACUC, including the Mouse Breeding Colonies Policy #SC-31-103, if applicable.

\_\_\_\_\_ I understand that if I violate this agreement, my access to the vivarium may be immediately and permanently revoked.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date