

UC Davis Neurosciences Building  
Shared Equipment Confocal Room 100B  
User's Agreement

Name: \_\_\_\_\_ Training Date: \_\_\_\_\_  
Please Print Name Date of completion

\_\_\_\_\_ I will not lend my access card to anyone.  
User Initials

\_\_\_\_\_ I will sign up for use of equipment on the google calendar link provided  
User Initials  
to me after completion of training, using both my own and my PI's names.

\_\_\_\_\_ I will sign in on the sign-in sheet, located in the equipment room, each  
User Initials  
time I use the equipment.

\_\_\_\_\_ I will take the time prior to, and after, using equipment to note any  
User Initials  
issues with equipment on the sign-in sheet and report these issues to the  
"confocal-care" list serv group immediately.

\_\_\_\_\_ I understand that if I violate this agreement, my access to the Confocal  
User Initials  
Room may be immediately and permanently revoked.

Procedure to Follow:

- The condition of the equipment you **plan to use** is your responsibility. Please inspect it **before** you start your work.
- If any issues are discovered **before or during** your work, note them in the "Notes" section of the sign-in sheet. Also notify the "confocal-care" list serv group immediately
- **If an issue is discovered by the next user, your lab will be fully responsible to compensate the losses and time involved in correcting the situation.**

\_\_\_\_\_  
User's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
PI Signature

\_\_\_\_\_  
Date